

August 2020

To Whom It May Concern:

I am pleased to write this letter of recommendation for Nina Knauf. I was her supervisor during her 2020 summer communications internship at Fiat Chrysler Automobiles. During the three months she spent with the FCA North American communications team, Nina made many valuable contributions to our projects and was a great addition to our team.

I first met Nina in 2018 when she applied for our summer internship. Although not the successful candidate, she was open to some professional advice on how to better position herself for the opportunity the following year. She took that advice to heart and, in that year, acquired an abundance of new skills and experiences that made her the clear choice to join our team in 2020. There was no question that we wanted someone with Nina's perseverance, drive and determination on our team.

Nina was the only communications intern with FCA this year. Even though her assignment was 100 percent virtual, that did not prevent her from quickly making valuable contributions to the group. She worked on a variety of projects, contributing thoughtful ideas and providing meaningful feedback that helped shape the end product. For example, Nina wrote two proposals on employee engagement activities and contributed to discussions to further develop FCA's internal diversity and inclusion efforts. In addition, she created a template for signage for a nature trail around our new plant in Detroit, demonstrating her graphic design ability and copywriting skills as well as her understanding of how to develop communications for a target audience. Her contributions to this project will exist for years to come and provide valuable educational opportunities for the surrounding neighborhoods.

Nina is exceptionally insightful, keen to learn and understand the nuances of media relations. She observes situations and issues, then anticipates action and problem solves. Her resilience, work ethic and character make her an asset to any team. For these reasons, it is without reservation that I recommend Nina Knauf for future job opportunities.

Sincerely,

Jodi Tinson
Manufacturing & Labor Communications
Fiat Chrysler Automobiles (FCA)
1000 Chrysler Drive
Auburn Hills, MI 48326
586.219.0677 cell
